

How to Read

Owner Statement - Month and YTD

Description:

The Owner Statement Month and YTD report displays a portfolio cash summary and summary account information for the current month and accumulated year-to-date totals for all G/L accounts, including a percentage calculation of total revenue for each account. Additionally, it can include a list of balances for security deposit escrow accounts, a list of payments to security deposit accounts, and/or a list of unpaid bills.

A. Company Information

This section includes Cornerstone Select Properties company name, address, and logo

B. Owner Information

This section includes the owner's name, address, and the statement Time Frame.

C. Notice to Owner

D. Portfolio Summary

This section lists a summary of transactions that affect the portfolio's balance by account type for the statement Time Frame.

E. Unpaid Bills

This table lists any unpaid bill splits for the statement Time Frame.

F. Security Deposits:

This table lists all payments to security deposit accounts.

| Cornerstone Select Properties | | Cornerstone Select Properties | | | | | |
|---|---------------|--|---|--------------------|------------|-------------|---------|
| 105 Parkdale Ave North Hamilton, ON L8H 5X1 ph. (289) 780-0748 fax (289) 780-0741 www.CornerstoneSelect.ca | | Good Homes. Good People. | | | | | |
| Jane & John Doe 123 Anywhere St. Hometown ON A1B 2C3 | | OWNER STATEMENT Report Period: 09/11/2019 - 10/10/2019 | | | | | |
| Thank You. We Appreciate Your Business!!! ***THIS STATEMENT IS FOR SAMPLE PURPOSES ONLY.*** | | | | | | | |
| | Current Month | % of Total Revenue | Year-To-Date | % of Total Revenue | | | |
| Opening Balance | \$500.00 | | \$132,136.73 | | | | |
| Revenue | | | | | | | |
| | Current Month | % of Total Revenue | Year-To-Date | % of Total Revenue | | | |
| Rent | \$6,226.00 | 100.00% | \$54,211.38 | 100.00% | | | |
| Total Revenue | \$6,226.00 | | \$54,211.38 | | | | |
| Expense | | | | | | | |
| | Current Month | % of Total Revenue | Year-To-Date | % of Total Revenue | | | |
| Advertising:Kijiji Advertising | \$0.00 | 0.00% | \$190.00 | 0.35% | | | |
| HST Tax Expense (13%) | \$94.38 | 1.52% | \$842.92 | 1.55% | | | |
| Leasing Fee | \$0.00 | 0.00% | \$995.00 | 1.84% | | | |
| Management Fees | \$359.36 | 5.77% | \$359.36 | 0.66% | | | |
| Repairs and Maintenance | \$0.00 | 0.00% | \$60.00 | 0.11% | | | |
| Repairs and Maintenance:Appliances | \$226.59 | 3.64% | \$226.59 | 0.42% | | | |
| Repairs and Maintenance:Cleaning | \$0.00 | 0.00% | \$305.00 | 0.56% | | | |
| Repairs and Maintenance:Doors and Locks | \$0.00 | 0.00% | \$40.00 | 0.07% | | | |
| Repairs and Maintenance:Drywall and Painting | \$0.00 | 0.00% | \$265.00 | 0.49% | | | |
| Repairs and Maintenance:Fire and Safety | \$0.00 | 0.00% | \$555.00 | 1.02% | | | |
| Repairs and Maintenance:HVAC | \$75.00 | 1.20% | \$115.00 | 0.21% | | | |
| Repairs and Maintenance:Junk Removal | \$0.00 | 0.00% | \$85.00 | 0.16% | | | |
| Repairs and Maintenance:Plumbing and Drain | \$65.00 | 1.04% | \$330.00 | 0.61% | | | |
| Repairs and Maintenance:Windows and Screens | \$0.00 | 0.00% | \$2,960.00 | 5.46% | | | |
| Security deposit interest expense | \$0.00 | 0.00% | \$28.71 | 0.05% | | | |
| Total Expenses | \$820.33 | | \$7,357.58 | | | | |
| Liability | | | | | | | |
| Current Liability | | | | | | | |
| | Current Month | % of Total Revenue | Year-To-Date | % of Total Revenue | | | |
| Last Months Rent Deposit | \$0.00 | 0.00% | \$100.00 | 0.18% | | | |
| Prepayments | -\$380.00 | -6.10% | \$249.62 | 0.46% | | | |
| Total Current Liability | -\$380.00 | | \$349.62 | | | | |
| Total Liability | -\$380.00 | | \$349.62 | | | | |
| Sub-Total | \$5,525.67 | | \$179,340.15 | | | | |
| Contributions | \$0.00 | | \$0.00 | | | | |
| Disbursed to Owner | -\$4,952.22 | | -\$178,766.70 | | | | |
| Ending Balance | \$573.45 | | \$573.45 | | | | |
| Portfolio Minimum | \$500.00 | | \$500.00 | | | | |
| Due To(From) Owner | -\$0.00 | | \$0.00 | | | | |
| Unpaid Bills | | | | | | | |
| Vendor | Date | Location | Comments | Ref No | Amount | Paid Amount | Due |
| -CSP- Cornerstone Select Properties | 10/05/2019 | JANEANDJOHND:333MOHAWKRD | Service call for inoperable window. Show tenant how to open for time being but window defective and needs to be replaced. | | \$65.00 | \$0.00 | \$65.00 |
| -CSP- Cornerstone Select Properties | 10/05/2019 | JANEANDJOHND:333MOHAWKRD | | | \$8.45 | \$0.00 | \$8.45 |
| Total Amount Due (Not including Credits) | | | | | | | \$73.45 |
| Security Deposit | | | | | | | |
| Payee | Date | Location | Comments | Ref No | Amount | Paid Amount | Due |
| Caldwell, P. | 07/01/2014 | JANEANDJOHND:333MOHAWKRD:3(BSMT) | | | \$795.00 | \$795.00 | \$0.00 |
| Burgoyne - Burgoyne | 09/01/2014 | JANEANDJOHND:333MOHAWKRD:2 | | | \$1,295.00 | \$1,295.00 | \$0.00 |
| Hopf - Becker | 04/01/2016 | JANEANDJOHND:45BUCHANAND | | | \$1,650.00 | \$1,650.00 | \$0.00 |
| Hradil - Cordeiro | 06/01/2019 | JANEANDJOHND:333MOHAWKRD:1 | | | \$1,695.00 | \$1,695.00 | \$0.00 |
| Total Amount Due | | | | | | | \$0.00 |